

## Executive Portfolios and Priorities 2016

Portfolio	Responsibilities	2016-17 Priorities
<b>1. Leader</b> <i>Cllr Pete Edwards</i>	<ul style="list-style-type: none"> <li>◇ Corporate vision and strategy</li> <li>◇ Partnerships and the sub regional agenda</li> <li>◇ Strategic finance</li> <li>◇ Organisational development</li> <li>◇ Performance framework</li> <li>◇ Strategic communication</li> </ul>	<ol style="list-style-type: none"> <li>1. Work with partners in the Heart of the South West on a devolution deal that meets the needs of Exeter.</li> <li>2. Set up a new vehicle for delivering housing and commercial schemes</li> <li>3. Introduce a pan-council performance framework</li> </ol>
<b>2. Support Services</b> <i>Cllr Ollie Pearson</i>	<ul style="list-style-type: none"> <li>◇ Contracts and procurement</li> <li>◇ Management of the council's commercial and operational property portfolio</li> <li>◇ Emergency planning and business continuity</li> <li>◇ Democratic and civic support including Lord Mayoralty and twinning</li> <li>◇ Legal and Financial services</li> <li>◇ ICT, web site and client function for Strata Solutions</li> <li>◇ Digital customer platform (working with Portfolio Holder for Customer Access)</li> <li>◇ Communication and marketing (working with the Leader)</li> </ul>	<ol style="list-style-type: none"> <li>1. Procure and implement a digital customer platform and maximise opportunities for shifting customers to digital services</li> <li>2. Introduce a new communication and marketing strategy</li> <li>3. Oversee prioritisation of the council's IT requirements and effective and efficient delivery by Strata Solutions</li> <li>4. Take forward the Asset Management Plan</li> <li>5. Introduce new procurement arrangements</li> </ol>
<b>3. Customer Access</b> <i>Cllr Emma Morse</i>	<ul style="list-style-type: none"> <li>◇ One View of Debt (OVOD) - Benefits, council tax, council housing rent payments, business rates payments</li> <li>◇ Customer service centre (Working on digital services with the Portfolio Holder for Support Services)</li> <li>◇ Housing advice and homelessness prevention</li> </ul>	<ol style="list-style-type: none"> <li>1. Investigate and deliver more cost effective and responsive temporary accommodation to meet housing needs</li> <li>2. Implement the action plan for the Housing Strategy</li> <li>3. Ensure that the City Council is an active partner in Integrated Care Exeter and CoLab</li> </ol>

	Portfolio	Responsibilities	2016-17 Priorities
		<ul style="list-style-type: none"> <li>◇ Social housing allocations</li> <li>◇ Supported housing services</li> <li>◇ Private Sector Leasing, Extralet and empty properties</li> <li>◇ Downsizing support</li> <li>◇ Private sector housing (including landlord support services, HMO licensing, illegal evictions)</li> <li>◇ Integrated Care Exeter (ICE) - demand avoidance/targeted interventions</li> <li>◇ Armed Forces Champion</li> </ul>	<ol style="list-style-type: none"> <li>4. Consult on and implement the new Local Council Tax Support Scheme for 2017/18</li> <li>5. Work with partners to support the development of money management skills</li> <li>6. Ensure that the impact of Welfare Reform on residents and the Council is identified and mitigated where possible</li> <li>7. Continue to focus on the recovery of funds due to the Council, based on principles of understanding customers' ability to pay</li> </ol>
4.	<b>Housing Revenue Account</b> <i>Cllr Keith Owen</i>	<ul style="list-style-type: none"> <li>◇ Housing Revenue account (HRA) housing needs analysis and supply of housing</li> <li>◇ Rent and service charge setting</li> <li>◇ Landlord services</li> <li>◇ Leaseholder services</li> <li>◇ Right to buy</li> <li>◇ Tenant consultation and engagement</li> </ul>	<ol style="list-style-type: none"> <li>1. Set up a HRA Management Board</li> <li>2. Maximise value from contractors</li> <li>3. Ensure that the efficiency and effectiveness of the housing function matches, or aims to match that of best-in-class providers</li> <li>4. Propose and consult on a new model for supporting residents of our older persons' accommodation</li> <li>5. Undertake a comprehensive survey of our social housing stock in order to understand future investment requirements and inform budget planning</li> </ol>

<b>5. Place</b> <i>Cllr Rob Hannaford</i>	<ul style="list-style-type: none"> <li>◇ Environmental health, licensing and health and safety</li> <li>◇ Cleansing, recycling, refuse and waste</li> <li>◇ Fleet management</li> <li>◇ Parks, open spaces and allotments</li> <li>◇ Street scene and green space</li> <li>◇ Bereavement services</li> <li>◇ CCTV and Home Call</li> <li>◇ Car parking enforcement</li> <li>◇ Community safety and antisocial behaviour</li> <li>◇ Engineering, flooding and day-to-day management of waterways</li> </ul>	<ol style="list-style-type: none"> <li>1. Work with Devon &amp; Cornwall Police to provide extra police officers in Exeter</li> <li>2. Address antisocial behaviour</li> <li>3. Improve the recycling rate</li> <li>4. Improve cleansing of the city centre</li> <li>5. Progress a solution for management of the Exe Estuary Harbour, canal and waterways</li> <li>6. Complete the business case for doorstep food waste collections and introduce it as soon as possible</li> </ol>
<b>6. Economy and Culture</b> <i>Cllr Rosie Denham</i>	<ul style="list-style-type: none"> <li>◇ Exeter City Futures</li> <li>◇ Innovation Exeter</li> <li>◇ Business support</li> <li>◇ Exeter BID (city centre strategy)</li> <li>◇ Tourism</li> <li>◇ Markets and halls</li> <li>◇ Arts strategy and funding support</li> <li>◇ Culture and events</li> <li>◇ Royal Albert Memorial Museum &amp; Art Gallery (RAMM)</li> <li>◇ Strategy and policy for parking</li> </ul>	<ol style="list-style-type: none"> <li>1. Lead the council's work with Exeter City Futures, including exploring how new technology can help to tackle congestion, achieve energy independence and progress a smart city agenda, including digital technology infrastructure</li> <li>2. Support the Innovation Exeter project with the University and others to develop the knowledge economy to create more graduate and higher-paid jobs</li> <li>3. Work with local residents and businesses to explore ideas for future investment in South Street and the wider West Quarter, including options for a new city-centre performance venue</li> <li>4. Conclude the review of governance arrangements for the RAMM</li> </ol>

<b>7. City Development</b> <i>Cllr Rachel Sutton</i>	<ul style="list-style-type: none"> <li>◇ Chair of Planning Committee</li> <li>◇ Infrastructure to support development including green infrastructure and habitat mitigation</li> <li>◇ Planning policy and planning control</li> <li>◇ Strategic housing policy and building new housing (non-HRA)</li> <li>◇ Sustainable development</li> <li>◇ Building control and land charges</li> <li>◇ Design and heritage</li> <li>◇ Community Infrastructure Levy (CIL)</li> </ul>	<ol style="list-style-type: none"> <li>1. Progress the publication of a new development plan and address securing a future five year housing supply (working with the Leader)</li> <li>2. Sit as Chair of Planning Committee</li> <li>3. Establish governance arrangements for the CIL and an infrastructure fund for the 3 authorities</li> <li>4. Meet government targets for time taken to determining planning applications</li> </ol>
<b>8. Communities and Neighbourhoods</b> <i>Cllr Paul Bull</i>	<ul style="list-style-type: none"> <li>◇ Community strategy</li> <li>◇ Asset based community development (ABCD)</li> <li>◇ Integrated Care Exeter (ICE) – community organisers and connectors</li> <li>◇ Community grants</li> <li>◇ Community rights</li> <li>◇ Exeter Community Forum and Exeter Board</li> <li>◇ Neighbourhood planning</li> <li>◇ Equality and diversity</li> <li>◇ Youth strategy (working with the Champion for Young People and Devon County Council)</li> </ul>	<ol style="list-style-type: none"> <li>1. Oversee implementation of the community strategy</li> <li>2. Explore how ABCD can be introduced across the council and in key services</li> <li>3. Work with ICE partners to improve the health and wellbeing of Exeter’s communities</li> <li>4. Implement the council’s Equality and Diversity Policy</li> <li>5. Renew Exeter's Fairtrade City status and seek additional partners and new support for this initiative</li> </ol>

<b>9. Sport and Health and Wellbeing</b> <i>Cllr Phil Bialyk</i>	<ul style="list-style-type: none"> <li>◇ St Sidwell's Point</li> <li>◇ New Exeter bus station</li> <li>◇ Health and wellbeing (and Health and Wellbeing Board)</li> <li>◇ Exeter Sports Board</li> <li>◇ Active Exeter and Active Devon</li> <li>◇ City Sports Strategy and Playing Pitch Strategy</li> <li>◇ Cycling</li> <li>◇ Strategy and policy for waterways</li> </ul>	<ol style="list-style-type: none"> <li>1. Take forward the St Sidwell's Point and bus station developments, including procurement of operators</li> <li>2. Improve cycle routes and provide more cycle parking</li> <li>3. Sign off and help implement the City Sports Strategy and Playing Pitch Strategy</li> <li>4. Continue working with partners to make Exeter the most active city in the South West by 2018</li> </ol>
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## Member Champions

<ul style="list-style-type: none"> <li>◇ Responsible for driving forward specific, priority issues.</li> <li>◇ Not portfolio holders (they do not receive a special responsibility allowance) but they report directly to the Leader and have the right to attend any portfolio holder or senior officer meetings.</li> </ul>	
<b>Champion for Young People</b> <i>Cllr David Gottschalk</i>	This member is responsible for identifying how the council can work with and engage young people to ensure their needs and priorities are addressed in decision making and planning the future of the city.
<b>Champion for Older People</b> <i>Cllr Lesley Robson</i>	This member is responsible for identifying how the council can work with and engage older people to ensure their needs and priorities are addressed in decision making and planning the future of the city.
<b>Champion for Food Waste Collection</b> <i>Cllr Duncan Wood</i>	This member is responsible for supporting the Portfolio Holder (Place) in completing the business case for doorstep food waste collections and introducing suitable arrangements.

**Champion for Arts and Culture**

*Cllr Rose Ashwood*

This member is responsible for working with arts and cultural organisations in the city.